



JOSEPH-PAUL TIMPANO, CPA

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Who's Who: <http://www.gdown.com/featuredmemberbio.asp?id=6614>

Professional Summary

Seasoned CPA with diversified accounting control and solutions experience as a key advisory consultant, financial controller, analyst, and tax/accounting practitioner. Business leader offering exemplary analytical & organizational skills to oversee financial activities, troubleshoot, advise & consult clients at all ends of the spectrum with solutions for their financial development, organizational & reporting needs.

Noted in the business community by financial leaders as an independent & strategic thinker. Recognized for coordination, organization & communication skills and internal control development. Dynamic organized & self driven professional who displays energy, enthusiasm & perseverance in accomplishing assignments. Adept at prioritizing workloads & managing multiple projects with sensitivity to timing requirements & deadlines. Proficient at identifying, evaluating & resolving problems utilizing available resources, developing measures of internal control to mitigate risk, & applying new concepts, ideas and practices that contribute to profitability.

My accounting control & solutions specialties are as follows:

- Key Internal Consultant
- Financial Process Coordination & Troubleshooting
- Internal Control Standards Development
- Strategic Planning & Analysis
- Business Consultation
- Personal Finance Coordination
- Tax Preparation & General Accounting Services

Career Experience

(1) JPT Financial Solutions, Inc.

Accounting Control Consultants & Solutions Specialists

419 River Road, Bogota NJ 07603

President (1/1991 - Present)

Accounting control & solutions duties related to advisory, tax & accounting services provided to business clients & individual consumers, including analytical reporting process review & problem solving, development of internal controls, strategic planning, financial analysis & budgeting, business consultation, tax, & general accounting services. I specialize as a key internal consultant, bringing acumen & expertise to improve bottom line performance, and cultivate a one on one personal niche and relationship to uncover & resolve reporting and financial management issues, weaknesses in internal control, lack of organization & coordination, and budget & planning deficiencies.

- **Financial Process Coordination & Troubleshooting**
Evaluate inadequacies in the financial reporting process to uncover weaknesses. Strengthen, streamline & upgrade reporting processes & procedures, deliver candid recommendations for improvements in the financial process, and implement consummate logic & organizational skills to design, devise, set-up and coordinate new reporting mechanisms. Develop, coordinate & implement all phases of business management reporting integration. Create, organize, direct & manage reporting hierarchy structures & internal business organization levels, and establish inter-dependence between diverse financial process components.
- **Internal Control Standards Development**
Establish, oversee & enforce internal control measures over financial reporting to mitigate risk and improve performance. Implement quality control checks & balances in the financial process to maintain integrity & accuracy. Author internal reporting reference documentation, policies & reporting standards. Initiate & create reporting tools and develop disbursement & revenue generating guidelines. Orchestrate & circulate project & spending proposals, and formulate data analysis, control standards, & outline plans to implement project goals & strategies.

- **Strategic Planning & Analysis**

Develop short term and long term strategic plan to determine an organization's future costs - where it wants to go and how it will get there. Set direction and make decisions on allocating resources of client to pursue their strategy, including its capital and people. Establish client vision statement to define the way an organization or enterprise will look in the future. Define the fundamental mission of an organization or an enterprise, succinctly describing why it exists and what it does to achieve its vision. Guide business leaders to communicate the vision statement within their organization. Prepare analysis of the current business results, marketing strategy, plans, policies, goals, objectives, tactics and actions. Prepare & develop analysis of operating results & tracking mechanisms for all spending against planned & projected forecast to confirm that spending is in line with overall targets & goals.

- **Business Consultation**

Help organizations improve their financial performance, through the thorough analysis of existing business problems and development of plans for improvement. Devise and recommend strategic business solutions to our client base. Advise on pricing, credit policies and cash flow concerns. Provide guidance on internal cost controls, assist business clients with loan, purchase & other financial applications. Deliver overall guidance for start-up businesses. Provide overall financial guidance. Establish intimate knowledge of client, recommend a network of professional referrals, and serve as a financial advisory.

- **Personal Finance Coordination**

Develop a financial plan & budget for individual clients with goals & milestones. Identify & track client financial accounts & records. Prepare periodic review & analysis of client financial activity & forecast summary. Manage client monthly cash disbursements & income receipts.

- **Tax Services**

Personal & business tax return preparation, estimated tax analysis & planning, estate tax returns, gift tax returns, quarterly & year-end payroll tax returns, 1099, W-2 & information returns, authorized IRS e-file provider, & e-payment of tax payments via EFTPS & State applications.

- **General Accounting Services**

Bookkeeping services, bank reconciliations, payroll reporting & filings, implement general ledger/journal posting entries, prepare internal management financial reporting, and administer estate & trust reporting.

(2) **Citigroup, Inc.**

Citigroup Business Services

111 Wall Street, New York, NY 10005
Vice President (5/1984 – 3/2010)

Accounting control & solutions duties related to all phases of management reporting including coordination of business hierarchies, financial analysis & budgeting, variance analysis & reporting of operating results to management, development of the monthly reporting process, production of the monthly reporting packages & key performance indicators, implementation of internal control standards, strategic planning, and communications liaison. Major accomplishments included the harmonization of the Citibank & Smith Barney product/organizational hierarchy structures into a unified reporting process following the initial merger of Citicorp & Travelers Group to form Citigroup, the carve-out of Citigroup reporting hierarchies to separately report Citicorp & CitiHoldings (good bank/bad bank) financial results, and the creation of the Smith Barney Joint Venture hierarchy for spinoff to Morgan Stanley.

- **Solutions Lead Analyst**

Managed & coordinated the production of the Financial Management Organization reporting process, including changes in reporting related to business functional transfers and hierarchy changes. Orchestrated, coordinated & developed global business audit & control measures over management hierarchy reporting structures & data feeds to strengthen financial completeness during the production cycle. Served as business financial controllers' liaison & advisory for all management hierarchy reporting changes. Provided strategic org planning & hierarchy reorganization guidance and consultation.

- **Global Reporting Hierarchy Coordinator**
Developed, coordinated and implemented the uniform global management reporting hierarchy and all hierarchy changes related to reorganizations to all areas of the corporation. Created, organized and controlled the overall reporting structure from individual business cost codes and profit centers to worldwide department, product, family, group and division level aggregations. Ongoing coordinator of the reporting hierarchy to incorporate and harmonize additional new acquisitions as they arose for consolidated global management reporting thereby creating reporting synergies while establishing internal controls and a uniform financial process. Defined controls and procedures for the overall reporting hierarchy. Authored official corporate-wide reference documentation to communicate all changes in reporting.
- **Financial Process Coordinator – Corporate & Investment Bank**
Designed, coordinated and implemented various management reorganizations of CIB product and customer reporting and investigated/established related data feeds. Developed a client profitability and risk analysis reporting system. Analyzed implications to existing reporting mechanisms, orchestrated meetings with Financial Control, Information Technology, Accounting and Customer Service for reporting changes, managed the timing of deliverables to complete each project, and authored documentation to define procedures and reporting standards.
- **Financial Analyst - Corporate & Investment Bank**
Prepared monthly analysis of operating results & forecast to Senior Management including variance analysis. Managed the regular production of the Division Head reporting package. Coordinated the yearly division budget process. Responsible for compliance with Citicorp accounting policy and the accuracy and timeliness of financial and regulatory reports. Developed, programmed & implemented software applications for MIS reporting & accounting control. Served as financial advisory to global & regional controllers.
- **MIS Production Manager**
Produced monthly MIS reporting for various business units. Prepared reconciliations of management reporting to the General Ledger. Overall review of the monthly legal financials to ensure integrity. Developed MIS accounting controls for the overall financial process. Prepared/controlled voucher disbursements & payables.

Education & Professional Status

Rutgers University, Newark, New Jersey 07102.
BA With Honors in Accounting, May 1982

Licensed as **Certified Public Accountant**

- by New Jersey State Board of Accountancy, January 1988
- by New York State Education Department, December 2009

Commissioned as **Notary Public** in the state of New Jersey, September 1995

Member of the **New Jersey Society of Certified Public Accountants**

Member of the **National Association of Tax Professionals**

Lifetime Member, **Global Directory of Who's Who**, 2007